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</thead>
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<tr>
<td>Mark Reid</td>
<td>Colombia, HI, ME, Middle East, NH, VT</td>
<td>International Recruitment, Athletes</td>
</tr>
<tr>
<td>Juan Alvarez Senior Associate Director</td>
<td>Australia, Asia, Europe, China</td>
<td>Application Review Manager, IEP, New staff onboarding lead</td>
</tr>
<tr>
<td>Jay Jacobs Senior Associate Director</td>
<td>Canada (Eastern), FL (Broward Co. Privates), NY (Rockland/Westchester Co. ONLY)</td>
<td>School of Music Liaison, Data Manager, HR liaison, Salesforce CRM liaison, Toppel liaison</td>
</tr>
<tr>
<td>Kendra Lawrence Associate Director</td>
<td>Cayman Islands, CT, FL (Palm Beach Co. Privates)</td>
<td>Campus Visit Experience Lead, Travel Management, Budget Manager</td>
</tr>
<tr>
<td>Dana Warshauer Associate Director</td>
<td>Curacao, NY (New York City), OH (Cleveland)</td>
<td>Transfer Team Lead, Application Review team, Retention Program Manager, School of Business Liaison</td>
</tr>
<tr>
<td>Michelle Aguilar Assistant Director</td>
<td>MS, NE, OK, TX</td>
<td>IEP Multicultural Recruitment, Special Events team, Campus Visit team, RSMAS Liaison, Theater Liaison</td>
</tr>
<tr>
<td>Nichole Antilla Assistant Director</td>
<td>CA (Southern), CO, NM, NV, UT</td>
<td>Financial Aid Liaison, Military/Veterans, Transfer Team, Data Team, Staff Training and Development Manager</td>
</tr>
<tr>
<td>Jenny Antonelli Assistant Director</td>
<td>AL, AR, AZ, FL (Crown and Panhandle), ID, KS, MT, NC, OR, SC, WV, WY,</td>
<td>Miami Circle, Staff Training and Development, Transfer Admission, Communications team, Campus Visit Team, School of Communication Liaison</td>
</tr>
<tr>
<td>TBA Assistant Director</td>
<td>FL (Collier/Monroe), NJ (Northern/Central), NY (Upstate)</td>
<td>Cane for a Day, Data Team, LeadMiami, Salesforce CRM, Boomerang program</td>
</tr>
<tr>
<td>Charles Cammack Assistant Director</td>
<td>Caribbean, DE, IN, NJ (Southern), PA</td>
<td>Multicultural Recruitment, Jenkins Scholars, School of Architecture Liaison, Application Review Team</td>
</tr>
<tr>
<td>Freda Clement-Willis Assistant Director</td>
<td>FL (South Miami-Dade Co.)</td>
<td>International Recruitment, IEP, Special Events team, Transfer Team</td>
</tr>
<tr>
<td>Iris Florez Assistant Director</td>
<td>FL (Central Miami-Dade Co.), Mexico, MI, PR, Employee Dependents</td>
<td>Communications lead, UDreamers, Employee Dependents, School of Communications Liaison, Multicultural committee, and application review team</td>
</tr>
<tr>
<td>Shane Hinton Assistant Director</td>
<td>AK, CA (Northern), Canada (Western), WA</td>
<td>Scholarship programs, Stamps/Singer/Weeks, multicultural recruitment committee, Foote Fellows, RSMAS Liaison, Theater Liaison</td>
</tr>
<tr>
<td>Nicole Katz Assistant Director</td>
<td>FL (North Miami-Dade Co.), LA, NY (Long Island), TN</td>
<td>School of Business Liaison, Communication- Social Media Monitor, Commuter Liaison, Foote Fellows</td>
</tr>
<tr>
<td>Natalie Laurent Senior Assistant Director</td>
<td>Africa, Europe, India</td>
<td>International Recruitment, Application Review Team, School of Engineering Liaison</td>
</tr>
<tr>
<td>Grace Lopez Assistant Director</td>
<td>FL (Orlando/Tampa), Latin America</td>
<td>Dual Degree Programs, PRISM, daVinci, Spring admission, International Recruitment, Transfer team</td>
</tr>
<tr>
<td>Gabriela McLeod Assistant Director</td>
<td>GA, MA, RI, Employee Dependents</td>
<td>Miami Circle Coordinator, Legacy Coordinator, A&amp;S Liaison, Alumni Relations Liaison, Multicultural recruitment committee, Employee Dependents</td>
</tr>
<tr>
<td>Quinn Moorer Assistant Director</td>
<td>DC, MD, VA</td>
<td>Cane for a Day, College of Engineering Liaison, PI100’s, Special events team, Data team</td>
</tr>
<tr>
<td>Jordan Shapiro Assistant Director</td>
<td>IA, IL, MN, MO, ND, SD, WI</td>
<td>P100 coordinator, Special/VIP Tours, Campus Visit Experience Team, Data Team, School of Nursing Liaison, Foote Fellows</td>
</tr>
<tr>
<td>Lateisha Spencer Assistant Director</td>
<td>FL (Broward Co. Publics, Palm Beach Co. Publics), KY, OH (except Cleveland)</td>
<td>Campus Events Team, A&amp;S Liaison, Dual Degree Programs, Cane for a Day, Transfer Team, Travel Management Team</td>
</tr>
<tr>
<td>Liz Whitby Assistant Director</td>
<td>FL (South Miami-Dade Co.)</td>
<td>Campus Events Team, Campus Visit Team, Summer Programs, Spring Admission, School of Education Liaison</td>
</tr>
</tbody>
</table>
Responsibilities of the Miami Circle Members

Miami Circle members are UM alumni and parents of current UM students who volunteer to participate in recruitment activities in partnership with the Office of Undergraduate Admission. Miami Circle is organized by geographic region in various areas of the United States. A Chapter Chair is responsible for each region and coordinates all recruitment activities taking place in that region. In addition, many volunteers function as “independents,” representing the University at recruitment events in their local communities but are not necessarily affiliated with a geographic group or “chapter.” Miami Circle activities include, but are not limited to: Attend training workshops in the local area (if offered).

- Commit approximately 5 hours per year to Miami Circle activities
- Represent UM and assist admission counselors at local college fairs
- Assist admission counselors at local receptions and information sessions
- Assist the University in identifying and recruiting a diverse student body
- Refer prospects and applicants to the University of Miami
- Call admitted students and welcome them to the UM family
- Other activities depending upon interest level

College Fairs

College fairs offer an excellent opportunity for students and their families to meet a variety of college representatives. Typically, between 100 and 200 colleges and universities are represented at these programs. Our admission staff represents the University at “feeder” schools (high schools where we receive many applicants and enrolled students). In many cases, however, a staff member cannot attend a program due to other recruitment commitments in another geographic territory or scheduling conflicts. In this case, we request that a Miami Circle volunteer attend on behalf of the University.

College fair programs are usually arranged in one of two ways

- **Fair Style:** You are assigned a table (usually in a gym or cafeteria) for students to browse, pick up literature, and fill out information request cards. This is the most common format used at college fairs. It is also the format we require when volunteers are covering the fair.
- **Classroom Style:** You are assigned to a classroom for the length of the program (example: 7 - 9 p.m.) with three 30 - 40 minute sessions to speak with a different set of students and parents during each session. A general presentation and time for question is the best strategy. If your college fair is a classroom-style format, please contact the Miami Circle coordinator for key talking points, or refer to the Miami Circle FAQ sheet appended to this manual.

College Fair Registration/Information:

The University of Miami Office of Undergraduate Admission has already taken care of the registration and fees (if applicable) for all college fairs you sign up to attend online. You do not need to worry about registering or paying for a fair. Once selected, you will receive a confirmation email. A copy of the fair invitation and necessary recruitment materials will be sent via UPS and arrive to your residence or business before the fair. The fair invitation will include date, time, and location details in addition to directions and parking instructions if applicable.

**Attire:** Miami Circle members are expected to wear business casual attire to all college fairs. If you have a UM polo shirt, please feel free to wear it to the fair with khakis. If not, wearing nice pants and a button-down shirt or blouse is fine. Also, don’t forget your Miami Circle name tag. If you need a new name tag, please fill out your request for a new tag online using the Miami Circle website miami.edu/miamicircle and it will be sent to you as soon as possible.

**Arrival:** Please plan to arrive at the college fair site at least 45 minutes before the start of the fair. This should give you enough time to find parking, check in with the host organization, and set up your table. Please bring your shipment of UM materials (including the table banner, pens, and brochures) to display on your table. If there is a dinner scheduled prior to the fair, please plan to arrive in time for dinner. You will have time to set up your table after dinner and before the fair begins.

Shipping UM Materials

When more than one Miami Circle (MC) member is attending a fair, UM materials are only sent to one MC member, so don’t panic if you did not receive materials. In the confirmation email you receive, it will indicate whether the shipment will be sent to you or someone else. Please email miamicircle@miami.edu if you need to update your address.

How to Set Up Your Table

When arriving at a college fair, the first thing you will do is lay out your UM table banner. Please keep in mind that during the college fair, you are REQUIRED to stand behind the table per the National Association of College Admission Counseling (NACAC) Statement of Principles of Good Practice. A full listing of these rules can be found on page 6 of this manual.

Next, arrange the following materials on your table (all contained in your shipment):

- **Travel Brochures:** (100-300+ per college fair) - These are the 5.5” x 8.5” brochures that give an overview about admission, financial aid, fast facts, majors, etc. These should be laid out in stacks of about 50-75 spaced out on the table. You will be referring to these a lot when talking with students and families. This is the main brochure that we use at events.
- **Inquiry Cards:** (100-300 per college fair) - Place these cards along with the pens on the table. Please be sure to keep all completed inquiry cards after the fair. These cards need to be sent back to the Office of Undergraduate Admission along with the College Fair Evaluation form (template found in Appendix B in the manual). Tip: Take the caps off the pens, students are less likely to walk off with your pen when they don’t have caps.
• **Scanners:** NACAC fairs offer a scanner that will be used to collect inquiries in lieu of the card. This scanner is returned to college fair officials when the fair ends. UM will receive the data electronically. If you use the scanner, inquiry cards should not be utilized unless the student has not registered for the NACAC. The NACAC registration can be found at the front entrance. At the NACAC fairs, the inquiry cards are for back-up purposes only. The scanned information is the same information requested on the inquiry card, filling out both is redundant.

• **Fact Sheet:** This 8.5” x 11” sheet details our class profile, fast facts, majors and programs.

• **Frequently Called Numbers:** (50-200 per college fair) These vertical cards list frequently used websites and phone numbers at UM. If a student has a specific question about a school/college or would like more information about a specific student services-related department, please give the student the card.

• **Transfer Brochure:** (1-10 per college fair) This brochure details recommended courses, scholarship information, and important dates.

### ADDITIONAL FORMS

The following materials can be downloaded off the Miami Circle website and are located in Appendix A and B of this volunteer manual. Both will be helpful to you before and after a college fair.

• **Appendix A:** College Fair FAQ Sheet - This sheet is helpful and should be printed out BEFORE you leave for a college fair to bring with you as a “cheat sheet” when answering questions from prospective students and families.

• **Appendix B:** College Fair Evaluation Form - This form should be filled out AFTER you attend the college fair with your comments and overall feedback about your college fair experience. Please send this form to the Miami Circle coordinator with the collected inquiry cards within one week of the college fair. The form can be found and submitted directly on the Miami Circle website at [miami.edu/miamicircle/fairs](http://miami.edu/miamicircle/fairs). Click on menu item “Evaluation Form.”

If you are unable to attend a confirmed program, please call or email Gabriela McLeod in the Office of Undergraduate Admission as soon as possible. Gabriela McLeod can be reached at [miamicircle@miami.edu](mailto:miamicircle@miami.edu) or 305-284-5313. A “no show” at this type of program is detrimental to the University’s credibility and reputation.
Regional Information Sessions

NACAC STATEMENT OF PRINCIPLES OF GOOD PRACTICE
As a member of the National Association of College Admission Counselors (NACAC), the University of Miami follows the Statement of Principles of Good Practice in College Admission and Recruitment. The following excerpts outline principles relating to volunteer participation in student recruitment activities:

Colleges and universities agree that they will:
- Accurately represent and promote their schools, institutions, organizations, and services.
- Not use disparaging comparisons of secondary or postsecondary institutions.
- Not offer or accept any reward or remuneration from a secondary school, college, university, agency, or organization for placement or recruitment of students.
- Be responsible for compliance with applicable laws and regulations with respect to the students right to privacy.

Arrival: We ask you to arrive at least 30 minutes to 1 hour before the start of the session to assist with registration and other activities. Admission staff members will tell you how you can assist with the program.

Attire: All information sessions require business casual or professional dress and we request that volunteers wear their Miami Circle name tag. If you are missing a Miami Circle name tag, you can request one here miami.edu/miamicircle

INFORMATION SESSIONS ARE GEARED TOWARD TWO TYPES OF AUDIENCES:
Prospective Students/Families: These information sessions are hosted by admission staff and are geared toward students and families who have not yet been admitted to the University of Miami. These occur in selected cities across the United States once per semester (fall, spring, and summer).

Admitted Student Receptions or “Yield” Receptions: These are receptions/information sessions hosted by the admission staff and are geared toward students and families who have been admitted to the University of Miami. These occur in major cities across the United States in late March or April and are by invite only for admitted students in the surrounding area.

The Office of Undergraduate Admission hosts information sessions for students and their families in major cities throughout the year. Recruitment volunteers will be notified of these events through the Miami Circle website and via email. You must register via email to attend. If you wish to invite a student, please contact the Office of Undergraduate Admission so an invitation can be sent.

The typical format of the information session is as follows:
- Registration area for guests to sign in
- Meet and greet
- Presentation by an admission counselor
- View of the campus via a DVD presentation/Powerpoint/video
- Question and answer session
- Conclusion with small group discussions

Colleges and universities agree that they will:
- Accurately represent and promote their schools, institutions, organizations, and services.
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- Be responsible for compliance with applicable laws and regulations with respect to the students right to privacy.
Open Houses

Open house programs are information sessions held four times per year for both prospective and admitted students and their families. Open houses are held on the University of Miami campus in Coral Gables, FL. These programs are more in-depth than regional information sessions. Students and families will participate in an opening session, attend an academic interest session highlighting the opportunities at one of our nine schools and colleges, and attend Showcase the U, a college fair-style event where various UM departments host a table for students and their families to gather information and ask questions. The Miami Circle member’s main duties include registration, greeting guests, and sharing UM experiences.

Calling Campaigns

The Office of Undergraduate Admission conducts calling campaigns to our recently admitted students, and we invite Miami Circle members to assist in making valuable connections with incoming UM students in your area.

The purpose of calling campaigns is to connect with admitted students and students who have committed to the University of Miami. The Office of Undergraduate Admission uses this campaign as part of a larger yield campaign (a process to get admitted students to actually enroll at UM). This campaign is an opportunity for admitted students to hear from you as a University of Miami alumnus(a) or parent of a current UM student in their local area who can act as a resource during the decision-making process and as a UM link before they move to campus. Calling campaigns are a great way to make a personal connection and share your experiences with future ‘Canes as they make the transition to UM.

When conducting these important phone calls, the Office of Undergraduate Admission will provide the Miami Circle volunteers with:

1. A script for conversation.
2. A list of the admitted students in your local area, including first and last name, phone number, high school, school/college and major.
3. A list of resources that will answer many of the frequently asked questions admitted students have as part of the next step in the admission process.

Miami Circle members interested in signing up for calling campaigns will be sent an email to register. A list of resources can be found at miami.edu/miamicircle.

Guidance Counselor Contact

It is helpful to become acquainted with the high school guidance counselors in your area. They can be a good source of information about what colleges their students are interested in and how many actually attend private universities. Encourage them to include UM on their college fair invitation list. If possible, get the guidance/college counselor’s business card to forward to the Office of Undergraduate Admission so that we may be in contact with the high school in the future.

Admission requirements

The University of Miami actively seeks students who demonstrate academic strength, personal integrity, and seriousness of educational purpose. Admission is highly selective, and is offered to those applicants whose credentials are most academically sound and whose interests, aptitudes, and preparation can contribute to the strengths of the University.

Class Profile:
In 2017, we received over 30,000 applications, from all 50 states and 100+ countries. The mid-range for the SAT was 1320-1440 and ACT was 30-33. Admitted students had an average unweighted GPA of 3.7. The Admission Committee considers each application individually, taking several factors into consideration before making a decision.

Freshman Application Requirements*
1. Common Application
2. Official high school transcripts
3. Official ACT and/or SAT test scores
4. School Report from your college counselor
5. Two letters of recommendation (one from a counselor, one from a teacher)

There may be additional requirements for special programs.
miami.edu/apply

Transfer Application Requirements*
A transfer student is a student who has graduated from high school and has taken at least one college course. Transfer applicants who are competitive for admission are in good academic standing and have earned a 3.3 collegiate GPA, yet certain majors require specific GPAs.

Transfer applicants with fewer than 30 transferable credits at the time of submitting their application must also submit a high school transcript and SAT or ACT scores.

Transfer students must submit:
1. Common Application
2. Official college transcripts from every institution attended
3. College Report (available through the Common Application)
4. One letter of recommendation from an instructor or professor

In addition, transfer applicants with fewer than 30 college credits must also submit:
5. Common Application Final Report
6. Official high school transcripts
7. Official SAT/ACT test scores

*Note: The School of Music and the Bachelor of Fine Arts programs in the College of Arts & Sciences require an audition, in addition to completion of a Supplemental Application. These programs, along with Nursing, accept transfer applications for the Fall semester only.
EARLY DECISION VS EARLY ACTION

Early Decision I (EDI) is our early, binding application option for applicants who are committed to attending UM if admitted. EDI applicants will receive admission decisions and estimated financial aid awards in late December.

If applying Early Decision I or II, you must complete and submit the Early Decision Agreement form, available through the Common Application.

Early Action (EA) is our early, non-binding application option. EA applicants will receive admission decisions in late January. A student applies early, receives an admission decision early, and is not committed to attend UM. A student who applies Early Action to UM can apply to as many other institutions as he or she pleases. The advantage is that the student receives an admission decision and financial aid award in late January, which is earlier than he/she would if applying Regular Decision.

Note to Miami Circle Members Regarding Admission of Students

In recent years, the University of Miami has become increasingly selective. Our goal is to enhance our selectivity and compete with the nation’s most prestigious universities. As a result, our office has received more attractive candidates for admission. While this is certainly gratifying, it requires us to deny admission to prospective students who in previous years might have been admitted. Therefore, as a matter of policy, we avoid speculating on the potential of a student’s admission to the University.

Each student’s candidacy is evaluated with care and sensitivity. Objective criteria such as grade point average, strength of curriculum (number of AP/IB/AICE, honors or accelerated courses), rank in class, and standardized test scores are the main focus of evaluation. However, subjective data, such as essays, extracurricular activities, counselor recommendations, and other distinctive qualities are also important factors. If you become aware of unique qualities that might not be evident in an application, we encourage you to share that information with us. Selective admission is a complex and difficult process to understand and predict.

As the University of Miami increases its selectivity, we ask you to resist speculating on chances for admission. Sometimes Miami Circle members are put in the inevitable position of advocating for, or being asked to influence the admission of sons and daughters of family, friends, and neighbors. We understand this, and sometimes it cannot be avoided. In such instances, we caution against making any promises.
Application Options and Deadlines

<table>
<thead>
<tr>
<th>Early Decision I</th>
<th>November</th>
<th>December</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission application (November 1)</td>
<td>FAFSA, CSS Profile, and tax documents (December 1)</td>
<td>Admission decision notification and academic scholarship awards (late December)</td>
<td>Enrollment deposit due (January 15*)</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Early Action</td>
<td>Admission application (November 1)</td>
<td>FAFSA, CSS Profile, and tax documents (December 1)</td>
<td>Admission decision notification and academic scholarship awards (late January)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Early Decision II</td>
<td></td>
<td>Admission application and FAFSA, CSS Profile, and tax documents</td>
<td>Admission decision notification and academic scholarship awards (mid-February)</td>
<td>Enrollment deposit due (March 1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Regular Decision</td>
<td></td>
<td>Admission application and FAFSA, CSS Profile, and tax documents</td>
<td>Admission decision notification and academic scholarship awards (early April)</td>
<td>Enrollment deposit due (May 1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer</td>
<td></td>
<td></td>
<td>Admission application</td>
<td>FAFSA, CSS Profile, and tax documents (April 15)</td>
<td>Enrollment deposit due (May 1)</td>
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</tbody>
</table>

The Frost School of Music will be accepting EA applications (not ED1 or ED2). If qualified, students who apply for the EA option to the Frost School will be able to compete for our premier scholarships. Applications and documents are due the same day.

Dual-Degree Programs Admission Requirements and Deadlines

<table>
<thead>
<tr>
<th>Programs</th>
<th>Undergraduate Major</th>
<th>Minimum Admission Requirements for Consideration</th>
<th>Required Materials</th>
<th>Due Date for Applications</th>
<th>Length of Program</th>
<th>Degree(s) Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honors Program in Marine Geology (HPMG)</td>
<td>Geological sciences in the College of Arts and Sciences</td>
<td>• Combined SAT of 1450 or composite ACT 32 • Unweighted GPA of 3.75</td>
<td>For all Dual-Degree programs: • 3 letters of recommendation from high school teachers • Application for admission to the University of Miami (via commonapp.org by November 1)</td>
<td>November 1</td>
<td>5 years</td>
<td>B.S./M.S.</td>
</tr>
<tr>
<td>Honors Program in Latin American Studies (HPLA)</td>
<td>Latin American studies in the College of Arts and Sciences</td>
<td>• Combined SAT of 1400 or composite ACT 30 • Unweighted GPA of 3.75</td>
<td>Supplemental application for the Dual-Degree Program (Applications can be downloaded from miami.edu/dualdegree)</td>
<td>November 1</td>
<td>5 years</td>
<td>B.A./M.A.</td>
</tr>
<tr>
<td>Honors Program in Exercise Physiology (HPEP)</td>
<td>Exercise physiology in the School of Education and Human Development</td>
<td>• Combined SAT of 1440 or composite ACT 30 • Unweighted GPA of 3.75</td>
<td></td>
<td>November 1</td>
<td>5 years</td>
<td>B.S./M.S.Ed.</td>
</tr>
<tr>
<td>Honors Program in Law (HPLW)</td>
<td>Any major in the College of Arts and Sciences</td>
<td>• Combined SAT of 1440 or composite ACT 30 • Unweighted GPA of 3.75</td>
<td></td>
<td>November 1</td>
<td>6 years</td>
<td>B.A. or B.S./J.D.</td>
</tr>
<tr>
<td>Honors Program in Biochemistry and Molecular Biology (HPBMB)</td>
<td>Biochemistry and molecular biology (2 tracks) in the College of Arts and Sciences</td>
<td>• Combined SAT of 1440 or composite ACT 32 • Unweighted GPA of 3.75</td>
<td>In addition to the above: • SAT subject area tests: mathematics and either biology, chemistry, or physics (minimum score 650)</td>
<td>November 1</td>
<td>6 years</td>
<td>B.S./Ph.D.</td>
</tr>
</tbody>
</table>
Academic Scholarships

The University awards academic scholarships to incoming students based on their academic achievements. All applicants are automatically considered for academic scholarships when they apply for admission. Recipients of academic scholarship take the most challenging curriculum, earn the highest grades, and present either SAT or ACT scores that place them at the top of our applicant pool.

The University of Miami offers merit scholarships ranging from $5,000 annually to the full cost of attendance. University of Miami Premier Scholarships, such as the Singer, Stamps, Hammond, and Jenkins Scholarships, cover the full cost of tuition and up to the full cost of attendance. Some of these Premier Scholarships require a separate application. See page 12 for additional information on academic scholarships.

The Scholarship Committee will make the final determination on all scholarship awards. The FAFSA and CSS/PROFILE are not required to be considered for academic scholarships (except the Jenkins Program). For more information, visit miami.edu/scholarships

ADDITIONAL MERIT SCHOLARSHIPS
Florida Bright Futures Scholarship
Awarded to Florida residents by the state; application through the high school.

R.O.T.C. Scholarship
Four-year merit-based scholarships of various amounts (up to full tuition) offered by the branches of the military.

Need-based financial assistance is available at the University of Miami. Students who are interested in need-based financial assistance can apply.

Financial Assistance

Financial Aid Application Requirements

- FAFSA (Free Application for Federal Student Aid) – available at fafsa.gov. School code: 001536
- 2016 Federal Tax Returns (students and parents) with all schedules
- 2016 Employer W2s (student and parent)
- Noncustodial Parent (NCP) PROFILE and NCP 2016 federal tax returns with all schedules (if applicable)
- 2016 Business Farm Supplement (if applicable)
- Florida Financial Aid (Florida residents only)
APPLICANTS CURRENTLY STUDYING IN THE UNITED STATES
Students graduating from a high school in the United States are required to submit SAT or ACT scores regardless of the time spent in the U.S. Please provide an official score report sent directly by the testing agency.

APPLICANTS CURRENTLY STUDYING OUTSIDE THE UNITED STATES
Students graduating from a secondary school outside the United States should not submit SAT or ACT scores.

All students whose native language is not English are required to submit official results of the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). For information on scores, visit the English Proficiency Requirements page at miami.edu/proficiency.

ENGLISH TRANSLATIONS
All applicants who have attended a secondary school outside of the United States must submit their official secondary school documents (transcripts, mark sheets, certificates, examination results, etc.) to Josef Silny & Associates, Inc., International Education Consultant for an evaluation. For detailed instructions on how to submit official transcript(s) to request a course-by-course evaluation and grade point average calculation, visit miami.edu/intlsteps.

Exception: Applicants who attend a U.S. school or pursue an IB Curriculum and applicants from schools in Canada (except Quebec), the United Kingdom, and the Caribbean should not submit their documents to Josef Silny & Associates, Inc., International Education Consultant. Instead, please arrange for all official documents to be sent directly from your high school or college (if applicable) to the Office of Undergraduate Admission electronically to mydocuments@miami.edu or by mail to the Office of Undergraduate Admission.

CONDITIONAL ADMISSION
Academically admissible applicants who do not meet the University of Miami’s English proficiency requirements may be offered Conditional Admission. If conditionally admitted, students will attend the University of Miami’s IEP.

IEP is a world-class English-language program located in the heart of the University of Miami campus. Depending on placement, students must successfully complete level five of the IEP or successfully pass the TOEFL offered at UM. Upon completing the highest level of English instruction, students will be granted full admission to the University. Visit the IEP FAQ page for additional information.

WAIVING ENGLISH-LANGUAGE PROFICIENCY REQUIREMENTS
If English is not your native language, the TOEFL/IELTS requirement may be waived if you meet one of the following conditions:

Currently attending and graduating from a high school in the United States:
- Successful completion of Level 5 of the University of Miami Intensive English Program
- IB English A1 SL or HL examination with a predicted score of 4 or higher
- IB English B HL examination with a predicted score of 5 or higher
- Grade of C or better on the IGCSE/GCE “O” or “A” Level in English language
- Completion of high school (secondary school), including the final three years, in a country where English is the native language
- Earned 30 college credits (including 6 credits in English Composition with a grade of B or higher) at a regionally accredited U.S. college or university

For more information about English Proficiency Requirements and conditional admission, please visit miami.edu/proficiency.

CREDIT INFORMATION
To have Advanced Placement, College-Level Examination Program and International Baccalaureate (Level H) examinations scores evaluated for university credit, request that your scores be sent directly to the Office of Undergraduate Admission from the College Board or your regional IB office.

To have college-level work completed during your high school years evaluated for UM credit, submit official transcripts for dual enrollment courses to the Office of Undergraduate Admission. A minimum grade of “C” is required for consideration of all dual enrollment courses, and no more than 60 credits may be accepted from these programs.

For more information, please visit miami.edu/creditinformation.
Scholarships and Financing

OPTIONS AND OPPORTUNITIES

Academic Scholarships
Incoming Students: UM awards merit-based scholarships to incoming undergraduate students based on their academic achievements. Students are automatically considered for an academic scholarship when they apply for admission to UM.

Helpful Tips
• Everyone who applies to UM is considered for an academic scholarship - there's no separate application!
• Apply for admission EARLY - View application deadline information for freshmen, transfers and international students.
• To be considered for need-based grants and other types of aid, complete both the FAFSA (Free Application for Federal Student Aid) and the CSS / Financial Aid PROFILE.
• Always check with the Office of Financial Assistance and Student Employment when adding any awards from outside agencies.
• Please review the Common Questions section for the policy concerning the impacts of outside aid on your University academic scholarship.

FAFSA and CSS / Financial Aid PROFILE
We encourage all of our eligible prospective students to consider applying for financial assistance. To be considered for need-based financial aid, you must complete the FAFSA (Free Application for Federal Student Aid), available online at www.fafsa.gov. In addition, we require all incoming freshman and transfer applicants to complete the CSS / Financial Aid PROFILE, available online at profileonline.collegeboard.org. International students should NOT submit the PROFILE form.

Please visit our Student Financial Assistance and Employment Office for more information. miami.edu/ofas

Financial Information for U.S. Citizens and Permanent Residents
The University's Office of Student Financial Assistance and Employment offers some of the most innovative and comprehensive financial aid packaging available in the nation. There are many ways to finance your education, and the University assists individual families in finding the most compatible program to suit their needs. Sources of financing include scholarships and grants, educational loans, student employment, and tuition payment plans. Please note that federal and state-based financial assistance is offered only to admitted U.S. citizens and permanent residents. To be considered for all types of need-based aid, students must submit both the Free Application for Federal Student Aid (FAFSA) and the CSS/Financial Aid PROFILE.
• FAFSA, on the web at www.fafsa.gov, is used to determine your eligibility for state and federal need-based aid including direct loans, federal work study and grants.

Student Employment: miami.edu/jobx
Being a student employee while attending classes is a common choice for University of Miami students. Working while in school helps students pay for tuition, books, and other expenses. It also provides students with extra spending money and a great learning experience.

The University of Miami is at the forefront of employment programs nationally. All of our programs stress the acquisition of good work habits and enhance career development and marketability. The skills obtained complement your academic performance and tell future employers of your ability to succeed in a professional setting.

International students are eligible to work on campus under
The Office of Student Account Services provides a number of services, such as the Monthly Payment Plan. Please contact the Office of Student Account Services directly for more information. miami.edu/osas
APPENDIX A

FAST FACTS

10,000
Undergraduate students + 6,000 graduate & professional students

100% International students

180+ Majors and programs

12:1 Student-to-faculty ratio

1,000+ Employers brought to campus each year

90+ Research centers and institutes

$300+ million in university-wide sponsored research

14% of classes for undergraduates have 16 or fewer students; 75% have 26 or fewer students

14% international students

290+ Clubs & organizations

$51k+ Average salary six months after graduation

2017-2018 tuition

21 NCAA Division I Championships

$19k-$22k Average undergraduate student debt at graduation

157,489 Service hours completed by UM students in one year

40+ Academic honor societies

92% of 2016 graduates secured post-graduation plans within six months of graduation

97% financial need met for Fall 2017 freshmen (U.S. citizens and permanent residents)**

FALL 2017 FRESHMAN CLASS PROFILE

3.7 Average admitted unweighted GPA

1320 < SAT > 1440

30 < ACT > 33

Female-to-male ratio, enrolled 52% / 48%

Middle 50% of admitted scores

RACE/ETHNICITY, enrolled*

3% Two or more races

6% Other

9% Black

14% Asian/Pacific Islander

18% Latinx

50% White non-Hispanic

*Percentages exclude unknowns and may not total 100 due to rounding. **As of July 1, 2017
Additional Information

Career Planning
The Toppel Career Center offers students a dedicated staff of career advisors and resources including:

- Access to career expos, career fairs, company info sessions, on-campus recruiting and networking with hundreds of potential employers
- Workshops, skill development sessions, mock interviews, and resume writing classes
- Extensive in-house library of test prep, graduate school and employment guides
- HireACane.com, an online job search tool that helps organize resumes and related materials, and taps into numerous job listing services

Costs
Estimated tuition, fees for a full-time undergraduate student is: $48,484. On-Campus room and board: $13,666 (Room and meal plan costs will vary, depending on the type selected.)

Degree Programs
More than 30 undergraduate and graduate degrees are offered, including Bachelor of Arts (B.A.), Bachelor of Fine Arts (B.F.A.), Bachelor of Science (B.S.), Master of Business Administration (M.B.A.), Juris Doctor (Law), Doctor of Medicine (M.D.) and Doctor of Philosophy (Ph.D.)

Honor Code
All undergraduates are required to subscribe to the Honor Code of the University of Miami, which prohibits dishonesty in all academic work. Enforcement of the Honor Code is student-administered.

Honor Societies
41 Academic Honor Societies (including Phi Beta Kappa)

Special Programs
- More than 80 study abroad programs in 40 countries
- Advising forums for undecided students

Dual-Degree programs
UM offers dual-degree honors programs, combining undergraduate and graduate study in exercise physiology, Latin American studies, law, marine geology and biochemistry and molecular biology. For more information, visit miami.edu/dualdegree

Residential Colleges and Meal Plans
- Approximately 83% of freshmen live on campus; and 37% of total student body
- Freshmen are required to live on campus unless their family resides in Miami-Dade or Broward County
- Housing Deadline: May 1st or ASAP (pay housing deposit immediately after paying enrollment deposit)
- Two-styles: all double and single rooms; towers with traditional corridor set-up, common bathrooms; suites with two double rooms and connecting bathroom; freshmen will typically be housed in towers
- University Village: 790-bed furnished apartments for Juniors, Seniors, Grad/Law students
- Free laundry in all of the dormitories
- Freshmen CANNOT have cars on campus; Sophomore through Senior year they may
- Dinning Information: Freshmen living in Hectch-Stanford, Mahoney-Pearson, or Eaton Residential colleges have several meal options available to them, including: Unlimited+: Unlimited meals, ten guest meal passes, $250 dining dollars. Unlimited: Unlimited meals, ten guest meal passes, $50 dining dollars. 19 Week: 19 meals per week, 10 guests meal passes, $75 dining dollars. 14/Week: 14 meals per week, ten guest meal passes, $150 dining dollars. For more information, please visit miami.edu/dining
- Transfers are able to apply for housing; however, housing is not guaranteed for transfer students

Additional Information
APPENDIX C

MIAMI CIRCLE COLLEGE FAIR EVALUATION FORM
This form is used for future fair planning. Please be specific when filling the form out.

Miami Circle Member: ________________________________________________________________
__________________________________________________________________________________
Additional Miami Circle Members: ______________________________________________________
__________________________________________________________________________________

Date of Program: _____________________________________________________________________ Time: __________________
__________________________________________________________________________________

Name of College Fair/Program: _________________________________________________________
__________________________________________________________________________________

Location: __________________________________________________________________________
__________________________________________________________________________________

City: ______________________________________________________________________________ State: _________________
__________________________________________________________________________________

Would you recommend that the University of Miami attend next year? YES _______________
__________________________________________________________________________________
__________________________________________________________________________________
NO _______________
If "no", please explain: __________________________________________________________________
__________________________________________________________________________________

Attendance:
• Approximately how many students/parents visited UM’s table? __________________________
__________________________________________________________________________________
• Approximately how many “Travel Pieces” brochures were passed out at the event? __________
__________________________________________________________________________________
• How many (white) Inquiry Cards did you collect? __________________________
__________________________________________________________________________________

Comments: (Tell us how we can make your experience better for this event.)
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

Please return this form with the inquiry cards no later than 1 week after the fair to:

Mailing Address for USPS - Street Address for UPS/FedEx
Gabriela McLeod
Miami Circle
University of Miami
1306 Stanford Drive, Suite 1210
Coral Gables, FL 33146
MAJORS & PROGRAMS

SCHOOL OF ARCHITECTURE
(portfolio highly recommended)
Architecture

COLLEGE OF ARTS AND SCIENCES
Africana Studies
American Studies
Anthropology
- Medical Anthropology
Art A.B. (B.A.)
- Art History
- Studio Art
Art B.F.A.
- Ceramics
- Graphic Design/Multimedia
- Painting
- Photography/Digital Imaging
- Printmaking
- Sculpture
Biochemistry
Biochemistry and Nutrition
Biology
Chemistry
Classics
- Classic Civilization
- Greek
- Latin
- Latin and Greek
Computer Science
- Comprehensive
- Computational Science
- Cryptography and Security
- Flexible
- Graphics and Games
Criminology
Economics
Ecosystem Science and Policy
English
- British Literary History
- Creative Writing
- Women’s Literature
French
General Studies
Geography Studies
Geological Sciences
History
International Studies
Judaic Studies
Latin American Studies
Mathematics
- Applied Analysis
- Computational Mathematics
- Core Mathematics
- Mathematical Economics
- Probability and Statistics
- Secondary School Teaching
Microbiology and Immunology
Neuroscience
Philosophy

Physics
- Applied
- Pure
Political Science
Psychology
Public Administration
Religion and Health Care
Religious Studies
Sociology
Spanish
Theatre Arts A.B. (B.A.)
Theatre Arts B.F.A.
( audition/portfolio/ interview required)
- Acting
- Design/Technical Production
- Directing
- Musical Theatre
- Stage Management
- Theatre Management
Women’s and Gender Studies

SCHOOL OF BUSINESS ADMINISTRATION
Accounting
- Accelerated
Business Analytics
Business Technology
Economics
Entrepreneurship
Finance
General Business
Global Business Studies*
Health Sector Management and Policy
Human Resource Management
International Finance and Marketing
Legal Studies
Management
Management Science
Marketing
Real Estate

SCHOOL OF COMMUNICATION
Advertising
- Creative
- General
- Management
Broadcast Journalism
Communication Studies
- General
- Intercultural
- Organizational
- Public Advocacy
Electronic Media
Journalism
Media Management
Motion Pictures
- Business
- Critical Studies
- General
- Production
- Screenwriting
Public Relations

SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT
Athletic Training
Elementary Student Education
Exercise Physiology
Human and Social Development
- Community and Program Development
- Human and Social Development Studies
- Individual and Relational Development
Sport Administration

COLLEGE OF ENGINEERING
Aerospace Engineering
Architectural Engineering
Biomedical Engineering
- Biomaterials and Tissue
- Electrical
- Mechanical
Civil Engineering
Computer Engineering
- Software Engineering
Electrical Engineering
- Audio Engineering
- Pre-Medical Engineering Science
Environmental Engineering
Industrial Engineering
- Mechanical Engineering
- Aerospace

ROSENSTIEL SCHOOL OF MARINE AND ATMOSPHERIC SCIENCE
Marine Affairs
Marine Science/Biology
Marine Science/Chemistry
Marine Science/Computer Science
Marine Science/Geological Sciences
Marine Science/Mathematics
Marine Science/Microbiology and Immunology
Marine Science/Physics
Meteorology
- Atmospheric Science
- Climate Dynamics
- Oceanography
Para-Meteorology
Public Health

DUAL-DEGREE PROGRAMS
Biochemistry and Molecular Biology
Biology
Computer Science
Exercise Physiology
Latin American Studies
Law
Marine Geology

FROST SCHOOL OF MUSIC
(portfolio review required)
Media Writing and Production
Music B.A. (with outside minor)
Music Business and Entertainment Industries (with business or communications minor)
Music Education (with education minor)
Music Engineering Technology (with engineering minor)
Music Performance (Classical Instrumental, Keyboard, or Vocal)
Music Therapy (with psychology minor)
Musicianship, Artistry, Development, and Entrepreneurship (Contemporary Instrumental and Vocal)
Studio Music and Jazz (Jazz Instrumental or Vocal)
Theory and Composition

SCHOOL OF NURSING AND HEALTH STUDIES
Health Science
- General
- Health Management and Policy
- Pre-Medical
- Pre-Occupational Therapy
- Pre-Pharmacy
- Pre-Physical Therapy
Nursing
- Traditional B.S.N.
- Public Health

*Co-major and by invitation. Contact the school for details.

OFFICE OF UNDERGRADUATE ADMISSION
1306 Stanford Drive, Suite 1210
Coral Gables, FL 33146
University of Miami
Office of Undergraduate Admission
1306 Stanford Drive, Suite 1210
Coral Gables, FL 33146

Office of Undergraduate Admission
305-284-4323
miami.edu/ug

Office of Student Financial Assistance & Employment
305-284-6000
finaid.miami.edu

Student Account Services
305-284-6430
miami.edu/sas

Visit
miami.edu/visit

Cognates Program of General Education
miami.edu/ug/cognates

Course Catalog
miami.edu/umbulletin

Frequently Asked Questions
miami.edu/faq

SCHOOLS AND COLLEGES

School of Architecture
305-284-3731
arc.miami.edu

College of Arts & Sciences
305-284-4117
as.miami.edu

School of Business Administration
305-284-4641
bus.miami.edu

School of Communication
305-284-2265
com.miami.edu

School of Education & Human Development
305-284-3711
education.miami.edu

College of Engineering
305-284-2404
coe.miami.edu

Rosenstiel School of Marine & Atmospheric Science
305-284-2180
rsmas.miami.edu

Frost School of Music
305-284-2241
music.miami.edu

School of Nursing & Health Studies
305-284-3666
sonhs.miami.edu

Graduate School
305-284-4154
grad.miami.edu

Miller School of Medicine
305-243-3234
med.miami.edu

School of Law
305-284-2339
law.miami.edu

CAMPUS RESOURCES

Athletics
305-284-3822
hurricanesports.com

Butler Center for Service & Leadership
305-284-4483
miami.edu/leadandserve

Camner Center for Academic Resources
305-284-2800
umarc.miami.edu

Dining Services
305-284-3584
miami.edu/dining

Dual-Degree Programs
305-284-4323
miami.edu/dualdegree

Housing & Residential Life
305-284-4505
miami.edu/housing

Intensive English Program
305-284-2752
miami.edu/iep

Office of Civic & Community Engagement
305-284-6636
miami.edu/civic

Orientation & Commuter Student Involvement
305-284-5646
miami.edu/orientation

Pre-Health Advising & Mentoring
305-284-5176
miami.edu/prehealth

Research & Community Outreach
305-284-5058
ugr.miami.edu

Student Affairs
305-284-4922
miami.edu/sa

Study Abroad
305-284-3434
miami.edu/studyabroad

Student Health Services
305-284-9100
miami.edu/newstudenthealth

Summer Scholars Program
305-284-5078
miami.edu/summerscholars

Toppel Career Center
305-284-5451
HireACane.com

UMIT Service Desk
305-284-6565
miami.edu/it

Wellness & Recreation
305-284-8500
miami.edu/wellness